UCCRC

Ulster County Capital Resource Corporation

Policy Regarding Public Comment at Agency Meetings

The Ulster County Capital Resource Corporation ("Corporation") encourages public input and participation in any and all matters pertaining to the Corporation. Toward this end, the Corporation has developed a set of rules that will allow for the efficient, effective, and orderly receipt of public comments during its regular monthly meetings. The following rules will apply to any individual, except board members, Corporation staff, applicants, and applicant representatives, that desire to provide comments to the Corporation's during any meeting of the Corporation:

- At the beginning of each regular meeting of the Corporation, up to the first 15 minutes of the meeting will be set aside for the receipt of public comment on agenda items only.
- Those wishing to speak will be required to enter their name and relevant contact information on a sign-in sheet provided by the Corporation.
- Each speaker will be limited, at the Chair's discretion, to one 5-minute period.
- Speakers may not question the members of the Corporation or any Applicant; however, the members of the Corporation may question speakers for purposes of clarification.
- Upon a motion and majority vote of the members, the public comment period may be suspended and/or extended or the rules waived.
- The Corporation will accept written comments at the meeting or within 24 hours prior to such meeting.
- The Corporation will enter all written comments received within the time specified herein as part of the meeting record and will make reasonable efforts to document verbal comments.

Re – affirmed: January 19, 2022