



Before entering the Executive Session, Chairman Leverette recognized County Legislator James Maloney, and Mr. Maloney noted a provision of a County requirement relating to the review of certain contracts by the County Legislature. Chairman Leverette directed Attorney Scott to investigate the requirement and report back to the Agency at the next meeting of the Agency.

The Board then went into Executive Session at 9:42 am.

The Board came out of Executive Session at 11:03 am. No action was taken during the Executive Session.

### **ADMINISTRATIVE STAFF**

The members of the Board then discussed the need to hire administrative staff to handle the operations of the Agency. After some discussion, Chairman Leverette recommended that the Agency enter into a short term contract with Galileo Technology Group ("GTG") for the provision of administrative services to the Agency. The term of the contract would be for 5 months, at a cost of \$4,000/month. During the term of the contract with GTG, the Agency would prepare and distribute a RFP for administrative services on a longer term basis.

Representatives of GTG were present at the meeting and they provided a description of their experience. Mr. Malcolm noted potential conflict issues given the connections of GTG and its staff to Orange County. Mr. Cozzolino, representing GTG, noted that he saw GTG's role with the Agency as assisting the Agency solely on administrative and compliance matters. GTG would not be involved in strategic or business attraction matters. He also noted that his group would create a fire wall and would be willing to sign a NDA to ensure confidentiality.

**Motion:** After additional discussion, a motion was made by Mr. Jones and seconded by Mr. Malcolm to enter into a contract for administrative services with GTG.

**Vote:** The motion was adopted by a vote of 7-0.

### **NEXT MEETING**

Chairman Leverette then noted that the next regularly scheduled meeting of the Agency is Wednesday, January 9. After some discussion, the members of the Board agreed that the next meeting should be rescheduled to Wednesday, January 30 at 9:00 am.

**Motion:** Chairman Leverette, seconded by Mr. Jones, moved to reschedule the next meeting.

**Vote:** The motion was adopted by a vote of 7-0.

### **ADJOURNMENT**

**Motion:** Mr. Jones, seconded by Mr. Malcolm, moved to adjourn the meeting.

**Vote:** The motion was adopted by a vote of 7-0.

The meeting was adjourned at 11:34 A.M.

Respectfully submitted,

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Michael Ham, Secretary